

Contact Information

Name: Jenna Fournier

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Summary

I am a driven individual who learns quickly on the job, follows routines well and is driven to be the best employee I can be. Due to my current job, Major Wire Screen Media, I have adapted to becoming a problem solver. I learn machine operations well and can maintain quality products.

Education

Pierce College, Puyallup Washington.

Expected graduation, summer 2025

- Associate of Applied Science (AAS) in Digital Design

Graham Kapowsin High School, Graham Washington, graduation 2022

- High School Diploma

Skills

- Quick Learner
- Adobe program skills
- Keeping a clean work environment
- Quality control
- Safety compliance
- Communication
- Team collaboration

Accomplishments

- Achieved the Dean's list from Pierce College with a GPA of 3.5 and higher
- Given a perfect attendance award at Major Wire

Work Experience

Major Wire, Fife Washington.

-Warehouse associate

May 2023-present

Responsibilities:

- Producing quality flexmat screens for customers
- Eliminating deregations in screen quality during production
- Following warehouse safety guidelines as well as maintaining a clean working environment
- Safely operating a forklift to transport carriers and heavy spools

COCM Cornish Commons Student Housing, Seattle Washinton.

-Desk receptionist

August 2022-May 2023

Responsibilities:

- Duties include residential service and help
- Responsible for key access to the building
- Responsible for responding to emails and phone calls in a timely manner